

TGCPAA 2019 CME Conference for Advanced Practice Providers  
The Marriott West Loop Conference Center, Houston Galleria  
April 5 & 6, 2019



Exhibitor Rules and Regulations for the TGCPAA Conference:

Defined Terms:

TGCPAA is defined as The Texas Gulf Coast Physician Assistant Association and each of its respective officers, committee chairs, & representatives.

Exhibitor is defined as the company or person that applied for exhibit space and agreed to enter into the contract upon acceptance by TGCPAA.

Exhibitors shall be limited to those whose products or services are related to medical, professional, or practice interests. TGCPAA reserves the right to refuse exhibit space to any exhibitor no compatible with the general character and objectives of TGCPAA.

TGCPAA Rights and Duties:

TGCPAA reserves the right to decide who may rent space.

Space Assignments are at TGCPAA's discretion.

TGCPAA may require an exhibitor to change spaces.

TGCPAA does not promise exhibitor a specific or estimated number of attendees at the conference.

No shows: If the exhibitor does not staff its booth on time and does not notify TGCPAA in writing that its staff will be delayed or will not attend, Exhibitor will forfeit all fees. Non-attendance does not constitute cancellation on the Exhibitor's part, and no refunds or credits will be issued. TGCPAA will replace a "no-show's" booth space as it sees fit.

Relocation and rescheduling: TGCPAA reserves the right to change the location and scheduled dates of the conference. TGCPAA will notify exhibitor of change in conference venue within 30 days of the conference.

TGCPAA Cancellation: If the conference is cancelled due to: a.) acts of God including adverse weather, war, domestic or international terrorism, riot, flood, accident, fire, or explosion or any other cause beyond TGCPAA's reasonable control, TGCPAA and exhibitor will have no further obligations to each other and TGCPAA will refund all, part of, or none of the exhibitor fees. b.) Notification of booth space cancellation must be given in writing: 1.) Exhibitors that cancel more than 30 days prior to the event will receive a full refund. 2.) Cancellations received between 15-20 days before the event will receive a 50% refund. 3.) Cancellations received less than 15 days before the event will not receive a refund.

TGCPAA reserves the right to reject, remove, or prohibit any exhibit/display in whole or in part, or any exhibitor or representative if in the opinion of TGCPAA, the exhibit or the activities or behavior of the representative violate the contract, the rules and regulations, or are detrimental to the goals of TGCPAA.

Prohibited or inappropriate conduct which results in the exhibitor being removed from the TGCPAA conference will result in forfeiture of all exhibit fees, or any other fees. Exhibitor will remain liable for any damages due to its actions.

Use of booth space by two or more firms is not permitted.

Subletting of space is not permitted.

Exhibitor Rights and Duties

Exhibit space package: In exchange for space rental payments, the exhibitor will receive a 6-ft table with white table linen and 2 chairs, unless otherwise specified in the package purchase. Telephone services, electricity, decorating services, and internet connections are not provided by TGCPAA. Security guard services are not provided by TGCPAA. All items brought into the facility are done so at the Exhibitors own risk. The

exhibitor is solely responsible for the security and safeguarding of their exhibit and its contents at all times.

Exhibitor may consider his/her space as reserved for the TGCPAA conference upon acceptance of the exhibitor application. Placement in the exhibitor hall will not be assigned until payment in full is received. Sponsorships will receive premier placement. Standard exhibitors will be assigned the next available space closest to the exhibit hall entrance upon payment in full. Payment must be received by March 22, 2019 or TGCPAA reserves the right to cancel the exhibitor's contract.

General Rights and Duties:

Smoking is prohibited

Serving alcohol during the exhibit hall is prohibited

Exhibitors will not obstruct the view of adjacent exhibitor booths or otherwise interfere with other exhibitors.

The Exhibitor consents and agrees to receive messages regarding the TGCPAA conference via email or fax.

**INDEMNIFICATION: EXHIBITOR WILL INDEMNIFY, DEFEND, AND HOLD HARMLESS TGCPAA, ITS MEMBERS, EMPLOYEES, AGENTS, OFFICERS, DIRECTORS, AFFILIATES, ATTORNEYS, AND OTHER REPRESENTATIVES FROM ALL ACTIONS AND CAUSES OF ACTION, CLAIMS, DEMANDS, LIABILITIES, LOSSES FROM PERSONAL INJURY AND PROPERTY DAMAGE, OTHER LOSSES, DAMAGES, FINES, TAXES, PENALTIES, AWARDS, SETTLEMENT COSTS, JUDGEMENTS, INTEREST, ATTORNEY FEES, COURT COSTS, AND ALL OTHER COSTS, EXPENSES, AND CHARGES WHICH INDEMNITIES INCUR BY REASON OF A THIRD PARTY CLAIM DIRECTLY OR INDIRECTLY ATTRIBUTABLE OR RELATED TO, RESULTING OR ARISING FROM, OR IN CONNECTION WITH EXHIBITOR.**

Payment Policy: Payment need not accompany the signed application. Payment must be received by February 1, 2019 in order to be listed in the onsite materials as an exhibitor and to avoid cancellation.

If Exhibitor fails to make payment by the deadline, TGCPAA may terminate the exhibitor contract. TGCPAA reserves the right to refuse exhibitor permission to move in and set-up if the exhibitor is in arrears of any payment.

Types of payment: check drawn on a US bank, credit cards (Visa, MC, Amex)

Insurance: Throughout the conference, including move-in and move-out days, the Exhibitor will maintain at its sole expense all insurance necessary to comply with its obligations and liability. Exhibitor may be asked to supply TGCPAA before the conference with its insurance certificate that clearly states: a) all exhibitor obligations and liability under this agreement are insured by the listed policies and b) TGCPAA is named insured and a certificate holder for the listed policies. C) carrier must be licensed to do business in Texas.

Promotional errors: TGCPAA will not be liable for any errors or omissions in the TGCPAA attendee lists, websites, newsletter, or any other promotional or on-site materials. TGCPAA assumes no responsibility for having included the name of a cancelled exhibitor in material related to the TGCPAA conference.

Successors: This agreement will be binding on each party's successors.

For more information, contact

Lauren Gamble, PAC, Ways and Means Committee Chair or Alisha Praznik, TGCPAA President.